

**CITY OF LITTLEFIELD, TEXAS**

**ANNUAL FINANCIAL REPORT**

**FOR THE YEAR ENDED SEPTEMBER 30, 2024**

**BOLINGER, SEGARS, GILBERT & MOSS, L.L.P.**

**CERTIFIED PUBLIC ACCOUNTANTS**

**LUBBOCK, TEXAS**

**CITY OF LITTLEFIELD, TEXAS**

**ANNUAL FINANCIAL REPORT**

**FOR THE YEAR ENDED SEPTEMBER 30, 2024**

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**FINANCIAL SECTION**

**BOLINGER, SEGARS, GILBERT & MOSS, L.L.P.**

CERTIFIED PUBLIC ACCOUNTANTS

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LUBBOCK, TEXAS 79423-1954

**Independent Auditor's Report**

Mayor and City Council  
City of Littlefield, Texas  
Littlefield, Texas

**Report on the Audit of the Financial Statements**

***Opinions***

We have audited the accompanying financial statements of the governmental activities, business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Littlefield, Texas, as of and for the fiscal year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City of Littlefield, Texas' basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Littlefield, Texas, as of September 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Littlefield, Texas (the City) and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the schedule of changes in net pension liability and related ratios, schedules of employer contributions, schedule of changes in the total OPEB liability and related ratios, and budgetary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying combining statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining statements are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements and budgetary comparison schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2024, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering of the City's internal control over financial reporting and compliance.

*Bolinger, Segars, Gilbert & Moss LLP*

Certified Public Accountants

Lubbock, Texas

December 19, 2024

**BASIC FINANCIAL STATEMENTS**

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CITY OF LITTLEFIELD, TEXAS

EXHIBIT A-1

**GOVERNMENT-WIDE - STATEMENT OF NET POSITION  
SEPTEMBER 30, 2024**

	Primary Government			Component Unit
	Governmental Activities	Business-Type Activities	Total	Littlefield EDC
<b>ASSETS:</b>				
Cash and Cash Equivalents	\$ 6,060,462	\$ 9,968,517	\$ 16,028,979	\$ 2,506,090
Accounts and Taxes Receivable, Net	594,150	285,529	879,679	
Due from Other Governments	51,304		51,304	51,304
Capital Assets, Nondepreciable	1,095,310	410,486	1,505,796	
Capital Assets, Depreciable, Net	7,689,495	6,420,133	14,109,628	
Total Assets	\$ 15,490,721	\$ 17,084,665	\$ 32,575,386	\$ 2,557,394
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>				
Pension	\$ 368,920	\$ 75,884	\$ 444,804	\$
OPEB	2,341	482	2,823	
Total Deferred Outflows of Resources	\$ 371,261	\$ 76,366	\$ 447,627	\$ 0
<b>LIABILITIES:</b>				
Accounts Payable	\$ 196,679	\$ 43,710	\$ 240,389	\$
Wages Payable	54,126	9,795	63,921	
Other Current Liabilities	34,797	466	35,263	
Accrued Interest Payable	8,504	70,509	79,013	
Customer Deposits		183,645	183,645	
Noncurrent Liabilities				
Due Within One Year	250,000	295,000	545,000	
Due In More Than One Year	3,483,391	4,977,989	8,461,380	
Total Liabilities	\$ 4,027,497	\$ 5,581,114	\$ 9,608,611	\$ 0
<b>DEFERRED INFLOWS OF RESOURCES:</b>				
Pension	\$ 57,105	\$ 11,746	\$ 68,851	\$
OPEB	36,069	7,419	43,488	
Total Deferred Inflows of Resources	\$ 93,174	\$ 19,165	\$ 112,339	\$ 0
<b>NET POSITION</b>				
Net Investment in Capital Assets	\$ 5,404,805	\$ 6,348,828	\$ 11,753,633	\$
Restricted For:				
Enabling Legislation	278,603		278,603	
Debt Service	173,221		173,221	
Grant Programs	235,164		235,164	
Unrestricted	5,649,518	5,211,924	10,861,442	2,557,394
Total Net Position	\$ 11,741,311	\$ 11,560,752	\$ 23,302,063	\$ 2,557,394

The accompanying notes are an integral part of this statement.

**GOVERNMENT-WIDE - STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Functions/Programs	Program Revenues		Net (Expense) Revenue and Changes in Net Position			Component Unit	
	Expenses	Fines, Fees, and Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities	Total	Littlefield EDC
<b>PRIMARY GOVERNMENT:</b>							
Governmental Activities:							
Legislative	\$ 17,528	\$	\$	\$ (17,528)	\$	\$ (17,528)	\$
Administrative	225,104	12,798	2,994	(209,312)		(209,312)	
Police	1,045,296			(1,045,296)		(1,045,296)	
Fire	222,830		22,415	(200,415)		(200,415)	
Refuse	851,860	73,797		(778,063)		(778,063)	
Shared Costs	684,451			(684,451)		(684,451)	
Fleet	49,547			(49,547)		(49,547)	
EMS	1,053,929	879,071	201,876	27,018		27,018	
Dispatch	214,618			(214,618)		(214,618)	
Economic Development	81,637			(81,637)		(81,637)	
Licensing and Enforcement	174,096			(174,096)		(174,096)	
Emergency Management	18,889			(18,889)		(18,889)	
Residential Collection	249,473	965,705		716,232		716,232	
Public Works	1,239,355	39,632		(1,199,723)		(1,199,723)	
Municipal Court	90,130	34,316		(55,814)		(55,814)	
Parks and Recreation	378,591	73,309		(305,282)		(305,282)	
Blight Elimination	27,885			(27,885)		(27,885)	
Airport	130,407		24,090	(106,317)		(106,317)	
Interest and Bond Issuance Costs on Long-Term Debt	75,425			(75,425)		(75,425)	
Total Governmental Activities	<u>\$ 6,831,051</u>	<u>\$ 2,078,628</u>	<u>\$ 251,375</u>	<u>\$ (4,501,048)</u>	<u>\$ 0</u>	<u>\$ (4,501,048)</u>	<u>\$ 0</u>
Business-Type Activities:							
Water and Sewer	\$ 1,913,359	\$ 3,496,800	\$	\$	\$ 1,583,441	\$ 1,583,441	\$
Interest on Long-Term Debt	224,780				(224,780)	(224,780)	
Total Business-Type Activities	<u>\$ 2,138,139</u>	<u>\$ 3,496,800</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,358,661</u>	<u>\$ 1,358,661</u>	<u>\$ 0</u>
Total Primary Government	<u>\$ 8,969,190</u>	<u>\$ 5,575,428</u>	<u>\$ 251,375</u>	<u>\$ (4,501,048)</u>	<u>\$ 1,358,661</u>	<u>\$ (3,142,387)</u>	<u>\$ 0</u>
<b>Component Unit:</b>							
Littlefield EDC	\$ 95,922	\$	\$	\$	\$	\$ (95,922)	\$ (95,922)
TOTAL COMPONENT UNIT	<u>\$ 95,922</u>	<u>\$ 0</u>	<u>\$ 0</u>			<u>\$ (95,922)</u>	<u>\$ (95,922)</u>
General Revenues:							
Property Taxes and Related Fees				1,537,330	\$	\$ 1,537,330	\$
Sales and Use Taxes				681,697		681,697	770,201
Gross Receipts Business Tax				390,421		390,421	
Motel Occupancy Taxes				98,431		98,431	
Unrestricted Contributions				76,333		76,333	
Unrestricted Investment Earnings				637,980	74,289	712,269	
Gain on the Sale of Capital Assets				264,632		264,632	
Miscellaneous				309,205	25,060	334,265	
Transfers				1,500,000	(1,500,000)		
Total General Revenue and Transfers				<u>5,496,029</u>	<u>\$ (1,400,651)</u>	<u>\$ 4,095,378</u>	<u>\$ 770,201</u>
Change in Net Position				994,981	\$ (41,990)	\$ 952,991	\$ 674,279
Net Position - Beginning				<u>10,746,330</u>	<u>\$ 11,602,742</u>	<u>\$ 22,349,072</u>	<u>\$ 1,883,115</u>
Net Position - Ending				<u>11,741,311</u>	<u>\$ 11,560,752</u>	<u>\$ 23,302,063</u>	<u>\$ 2,557,394</u>

The accompanying notes are an integral part of this statement.

CITY OF LITTLEFIELD, TEXAS

EXHIBIT A-3

BALANCE SHEET - GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2024

	General Fund	Grant Fund	Nonmajor Governmental Funds	Total Governmental Funds
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>ASSETS:</b>				
Cash and Cash Equivalents	\$ 5,669,767	\$ 203,514	\$ 187,181	\$ 6,060,462
Accounts Receivable (Net)	473,811	31,650	12,222	517,683
Taxes Receivable (Net)	76,467			76,467
Due from Other Governments	51,304			51,304
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total Assets	\$ <u>6,271,349</u>	\$ <u>235,164</u>	\$ <u>199,403</u>	\$ <u>6,705,916</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES:</b>				
<b>LIABILITIES:</b>				
Accounts Payable	\$ 118,431	\$	\$ 78,248	\$ 196,679
Wages Payable	53,946		180	54,126
Other Current Liabilities	34,797			34,797
Total Liabilities	\$ <u>207,174</u>	\$ <u>0</u>	\$ <u>78,428</u>	\$ <u>285,602</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>				
Property Taxes	\$ 76,467	\$	\$	\$ 76,467
Emergency Medical Services	231,717			231,717
Total Deferred Inflows of Resources	\$ <u>308,184</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>308,184</u>
<b>FUND BALANCES:</b>				
Restricted Fund Balances:				
Restricted for Enabling Legislation	\$ 215,931	\$	\$ 62,672	\$ 278,603
Restricted for Debt Service	173,221			173,221
Restricted for Grant Programs		235,164		235,164
Assigned Fund Balances			58,303	58,303
Unassigned Fund Balance	5,366,839			5,366,839
Total Fund Balances	\$ <u>5,755,991</u>	\$ <u>235,164</u>	\$ <u>120,975</u>	\$ <u>6,112,130</u>
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ <u>6,271,349</u>	\$ <u>235,164</u>	\$ <u>199,403</u>	\$ <u>6,705,916</u>

The accompanying notes are an integral part of this statement.

CITY OF LITTLEFIELD, TEXAS

EXHIBIT A-4

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2024

Total Fund Balances - Governmental Funds Balance Sheet	\$	6,112,130
Amounts reported for governmental activities in the Statement of Net Position (SNP) are different because:		
Capital assets used in governmental activities are not reported in the funds.		8,784,805
Property taxes receivable and EMS Receivable unavailable to pay for current period expenditures are deferred in the funds.		308,184
Deferred outflows and inflows of resources related to pensions and OPEB are not reported in the funds.		278,087
Payables for notes payable which are not due in the current period are not reported in the funds.		(3,380,000)
Payables for bond and note interest which are not due in the current period are not reported in the funds.		(8,504)
Payables for closure and post closure costs are not recorded in the funds.		(82,362)
Total OPEB Liabilities are not recorded in the funds.		(165,090)
Net pension Liabilities are not reported in the funds.		(9,559)
Payables for compensated absences which are not reported in the funds.		<u>(96,380)</u>
Net Position of Governmental Activities - Statement of Net Position	\$	<u><u>11,741,311</u></u>

The accompanying notes are an integral part of this statement.

CITY OF LITTLEFIELD, TEXAS

EXHIBIT A-5

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	General Fund	Grant Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenue:				
Taxes:				
Property Taxes and Related Fees	\$ 1,406,060	\$	\$	\$ 1,406,060
Sales and Use Taxes	681,697			681,697
Gross Receipts Business Tax	390,421			390,421
Motel Occupancy Taxes	98,431			98,431
Licenses and Permits	1,075			1,075
Intergovernmental Revenue and Grants	85,635	165,740		251,375
Charges for Services	1,953,526		45,648	1,999,174
Fines and Fees	78,377			78,377
Investment Earnings	637,980			637,980
Rents and Royalties			39,696	39,696
Contributions and Donations	76,333			76,333
Other Revenue	264,170		5,339	269,509
Total Revenues	<u>\$ 5,673,705</u>	<u>\$ 165,740</u>	<u>\$ 90,683</u>	<u>\$ 5,930,128</u>
Expenditures:				
Current:				
Legislative	\$ 17,528	\$	\$	\$ 17,528
Administrative	255,486	25,000		280,486
Police	1,174,701	38,027	1,563	1,214,291
Fire	668,980			668,980
Refuse	560,127			560,127
Shared Costs	684,451			684,451
Fleet	52,153			52,153
EMS	888,422	69,577		957,999
Dispatch	223,166			223,166
Economic Development	86,304			86,304
Licensing and Enforcement	212,150			212,150
Emergency Management	21,013			21,013
Residential Collection	256,320			256,320
Public Works	1,227,460			1,227,460
Municipal Court	93,705			93,705
Parks and Recreation	140,253			140,253
Blight Elimination			27,885	27,885
Airport		3,277	127,130	130,407
Debt Service:				
Principal	371,945			371,945
Interest Expense and Related Fees	77,507			77,507
Total Expenditures	<u>\$ 7,011,671</u>	<u>\$ 135,881</u>	<u>\$ 156,578</u>	<u>\$ 7,304,130</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ (1,337,966)</u>	<u>\$ 29,859</u>	<u>\$ (65,895)</u>	<u>\$ (1,374,002)</u>
Other Financing Sources:				
Transfers In (Out)	\$ 1,474,403	\$ (24,090)	\$ 49,687	\$ 1,500,000
Proceeds from the Sale of Capital Assets	260,460		16,250	276,710
Total Other Financing Sources (Uses)	<u>\$ 1,734,863</u>	<u>\$ (24,090)</u>	<u>\$ 65,937</u>	<u>\$ 1,776,710</u>
Net Change in Fund Balances	\$ 396,897	\$ 5,769	\$ 42	\$ 402,708
Fund Balances - Beginning	<u>5,359,094</u>	<u>229,395</u>	<u>120,933</u>	<u>5,709,422</u>
Fund Balances - Ending	<u>\$ 5,755,991</u>	<u>\$ 235,164</u>	<u>\$ 120,975</u>	<u>\$ 6,112,130</u>

The accompanying notes are an integral part of this statement.

CITY OF LITTLEFIELD, TEXAS

EXHIBIT A-6

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Net Change in Fund Balances - Total Governmental Funds	\$	402,708
Amounts reported for governmental activities in the Statement Of Activities (SOA) are different because:		
Capital assets are not reported as expenses in the SOA.		859,292
Losses on the retirement of capital assets are not recorded in the funds.		(12,077)
The depreciation of capital assets used in governmental activities is not reported in the funds.		(856,797)
Certain revenues are deferred in the funds. This is the change in these amounts this year.		131,271
Repayment of debt principal is an expenditure in the funds but is not an expense in the SOA.		371,945
Long Term Liabilities for closure and post closure costs are not recorded in the funds.		(6,595)
Change in accrued interest from beginning of period to end of period.		2,082
Change related to pension liabilities, total OPEB liabilities, and deferred inflows and outflows is not recorded in the funds.		92,019
Compensated absences are reported as the amount earned in the SOA but as the amount paid in the funds.		<u>11,133</u>
Change in Net Position of Governmental Activities - Statement of Activities	\$	<u><u>994,981</u></u>

The accompanying notes are an integral part of this statement.

CITY OF LITTLEFIELD, TEXAS

EXHIBIT A-7

STATEMENT OF NET POSITION  
PROPRIETARY FUND  
SEPTEMBER 30, 2024

	Major Enterprise Fund <u>Water and Sewer</u>
<b>ASSETS:</b>	
Current Assets	
Cash and Cash Equivalents	\$ 9,968,517
Accounts Receivable, Net	285,529
Total Current Assets	<u>\$ 10,254,046</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable	\$ 410,486
Depreciable, Net	6,420,133
Total Noncurrent Assets	<u>\$ 6,830,619</u>
Total Assets	<u>\$ 17,084,665</u>
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>	
Pension	\$ 75,884
OPEB	482
Total Deferred Outflows of Resources	<u>\$ 76,366</u>
<b>LIABILITIES:</b>	
Current Liabilities	
Accounts Payable	\$ 43,710
Wages Payable	9,795
Interest Payable	70,509
Other Current Liabilities	466
Customer Deposits	183,645
Current Portion of Long Term Liabilities	
Bonds and Certificates of Obligation	295,000
Total Current Liabilities	<u>\$ 603,125</u>
Noncurrent Liabilities	
Accrued Compensated Absences	\$ 19,812
Net Pension Liability	1,966
Total OPEB Liability	33,957
Bonds and Certificates of Obligation	4,922,254
Total Noncurrent Liabilities	<u>\$ 4,977,989</u>
Total Liabilities	<u>\$ 5,581,114</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>	
Pension	\$ 11,746
OPEB	7,419
Total Deferred Inflows of Resources	<u>\$ 19,165</u>
<b>NET POSITION:</b>	
Net Investment in Capital Assets	\$ 6,348,828
Unrestricted	5,211,924
Total Net Position	<u><u>\$ 11,560,752</u></u>

The accompanying notes are an integral part of this statement.

CITY OF LITTLEFIELD, TEXAS

EXHIBIT A-8

STATEMENT OF REVENUES, EXPENSES, AND CHANGES  
IN FUND NET POSITION - PROPRIETARY FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	Major Enterprise Fund Water and Sewer Fund
OPERATING REVENUES:	
Charges for Services:	\$ 3,496,800
Total Operating Revenues	<u>\$ 3,496,800</u>
OPERATING EXPENSES:	
Personnel Services	\$ 573,420
Contractual Services	553,013
Supplies and Maintenance	375,720
Depreciation and Amortization	411,206
Total Operating Expenses	<u>\$ 1,913,359</u>
Operating Income (Loss)	<u>\$ 1,583,441</u>
NON-OPERATING REVENUES (EXPENSES):	
Non-Operating Revenue	\$ 25,060
Interest Revenue	74,289
Interest Expense and Paying Agent Fees	<u>(224,780)</u>
Total Non-Operating Revenues (Expenses)	<u>\$ (125,431)</u>
Income (Loss) Before Transfers	\$ 1,458,010
Transfers In (Out)	<u>(1,500,000)</u>
Change in Net Position	\$ (41,990)
Total Net Position - Beginning	<u>\$ 11,602,742</u>
Total Net Position - Ending	<u><u>\$ 11,560,752</u></u>

The accompanying notes are an integral part of this statement.

CITY OF LITTLEFIELD, TEXAS

EXHIBIT A-9

STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	<u>Major Enterprise Fund Water and Sewer Fund</u>
Cash Flows from Operating Activities:	
Cash Received from Customers	\$ 3,452,008
Cash Payments to Employees and for Benefits	(598,428)
Cash Payments to Other Suppliers for Goods and Services	(986,753)
Net Cash from Operating Activities	<u>\$ 1,866,827</u>
Cash Flows from Non-Capital Financing Activities:	
Various Reimbursements	\$ 25,060
Cash Transfers from (to) Other Funds	(1,500,000)
Net Cash from Non-Capital Financing Activities	<u>\$ (1,474,940)</u>
Cash Flows from Capital and Related Financing Activities:	
Principal and Interest Paid	\$ (280,929)
Issuance of Debt	4,858,911
Capital Asset Acquisitions	(391,719)
Net Cash from Capital and Related Financing Activities	<u>\$ 4,186,263</u>
Cash Flows from Investing Activities:	
Interest and Dividends on Investments	\$ 74,289
Net Cash from Investing Activities	<u>\$ 74,289</u>
Increase (Decrease) in Cash and Cash Equivalents	\$ 4,652,439
Cash and Cash Equivalents - Beginning of Year	5,316,078
Cash and Cash Equivalents - End of Year	<u><u>\$ 9,968,517</u></u>
Reconciliation of Operating Income to Net Cash from Operating Activities:	
Operating Income	<u>\$ 1,583,441</u>
Adjustments to Reconcile Operating Income to Net Cash from Operating Activities	
Depreciation and Amortization	\$ 411,206
Change in Assets and Liabilities:	
Decrease (Increase) in Accounts Receivable, Net	(46,677)
Increase (Decrease) in Accounts Payable	(58,019)
Increase (Decrease) in Customer Deposits	1,885
Increase (Decrease) in Accrued Compensated Absences	(5,916)
Increase (Decrease) in Pension and Related Deferrals	(20,641)
Increase (Decrease) in OPEB and Related Deferrals	1,549
Total Adjustments	<u>\$ 283,386</u>
Net Cash from Operating Activities	<u><u>\$ 1,866,827</u></u>

The accompanying notes are an integral part of this statement.

**CITY OF LITTLEFIELD, TEXAS**

**NOTES TO FINANCIAL STATEMENTS**

**Note 1 - Summary of Significant Accounting Policies**

The combined financial statements of City of Littlefield, Texas (the City) have been prepared in conformity with accounting principles applicable to governmental units which are generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

**Reporting Entity**

The City's financial statements include the accounts of all its operations. The City evaluated whether any other entity should be included in these financial statements. The criteria for including organizations as component units within the City's reporting entity, as set forth in accounting principles generally accepted in the United States of America (GAAP) include whether:

- The organization is legally separate
- The City holds the corporate powers of the organization
- The City appoints a voting majority of the organization board
- The City is able to impose its will on the organization
- The organization has the potential to impose a financial benefit/burden on the City
- There is fiscal dependency by the organization on the City
- Exclusion of the organization would result in misleading or incomplete financial statements.

The City also evaluated any legally separate tax-exempt organizations whose resources are used principally to provide support to the City to determine if its omission from the reporting entity would result in financial statements which are misleading or incomplete. GAAP requires inclusion of such an organization as a component unit when: 1) the economic resources received or held by the organization are entirely or almost entirely for the direct benefit of the City, its component units or its constituents; and 2) the City or its component units are entitled to, or have the ability to otherwise access, a majority of the economic resources received or held by the organization; and 3) such economic resources are significant to the City. Based on these criteria, the City has one component unit, Littlefield Economic Development Corporation – Type A, which is included in these financial statements and is reported as a discretely presented component unit based on the criteria of GASB Statement No. 61. Additionally, the City is not a component unit of any other reporting entity as defined by GAAP.

**Basis of Presentation, Basis of Accounting**

Government-Wide Statements: The statement of net position and the statement of activities include the financial activities of the overall government. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the governmental and business-type activities of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function.

**CITY OF LITTLEFIELD, TEXAS**

**NOTES TO FINANCIAL STATEMENTS**

The City does not allocate indirect expenses in the statement of activities. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**Fund Financial Statements:** The fund financial statements provide information about the City's funds, with separate statements presented for each fund category. The emphasis of fund financial statements is on major governmental and proprietary funds, each displayed in a separate column. All remaining governmental and proprietary funds are aggregated and reported as nonmajor funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities.

The City reports the following major governmental funds:

**General Fund:** This is the City's primary operating fund. It accounts for all financial resources of the City except those required to be accounted for in another fund.

**Grant Fund:** This fund is used to account for the governmental activity related grant programs of the City.

The City reports the following major enterprise fund:

**Water and Sewer Fund:** This fund accounts for the water supply and distribution, sanitary sewer, storm water, and waste water treatment activities of the City.

In addition, the City reports the following fund types:

**Special revenue funds:** These funds account for specific revenue sources that are legally restricted or deemed as committed for a certain purpose and the related expenditures for those purposes.

**CITY OF LITTLEFIELD, TEXAS**

**NOTES TO FINANCIAL STATEMENTS**

**Measurement Focus, Basis of Accounting**

Government-Wide and Proprietary Fund Financial Statements: These financial statements are reported using the economic resources measurement focus. The government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental Fund Financial Statements: Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after year-end. Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from the State are recognized under the susceptible-to-accrual concept. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

When the City incurs an expenditure or expense for which both restricted and unrestricted resources may be used, it is the City's policy to use restricted resources first, then unrestricted resources.

**Financial Statement Amounts**

**Cash and Cash Equivalents**

For purposes of the statement of cash flows, highly liquid investments are considered to be cash equivalents if they have a maturity of three months or less when purchased.

**Property Taxes**

Property taxes are levied by October 1 on the assessed value listed as of the prior January 1 for all real and business personal property in conformity with Subtitle E, Texas Property Tax Code. Taxes are due on receipt of the tax bill and are delinquent if not paid before February 1 of the year following the year in which imposed. On January 1 of each year, a tax lien attaches to property to secure the payment of all taxes, penalties, and interest ultimately imposed. Property tax revenues are considered available when they become due or past due and receivable within the current period and are collected.

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

Allowances for uncollectible tax receivables within the General Fund are based upon historical experience in collecting property taxes. Uncollectible personal property taxes are periodically reviewed and written off, but the City is prohibited from writing off real property taxes without specific statutory authority from the Texas Legislature.

Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are reported at acquisition value. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. A capitalization threshold of \$5,000 is used.

Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Classes</u>	<u>Estimated Useful Lives (Years)</u>
Buildings and Systems	5-30
Machinery and Equipment	5-20
Furniture and Equipment	5-10

Payable Balances

The City believes that sufficient detail of payable balances is provided in the financial statements to avoid the obscuring of significant components by aggregation. Therefore, no disclosure is provided which disaggregates those balances. Details of receivables are provided in these Notes to Financial Statements.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has deferred outflows of resources, included on the proprietary fund financial statements and government wide financial statements, pension related items and OPEB related items.

Deferred outflows/inflows of resources are separate elements of the financial statements. The City has deferred resources, included on the governmental fund financial statements, for unavailable revenue from property taxes and EMS charges for services. Additionally, the City has deferred inflows of resources, included on the proprietary fund financial statements and government wide financial statements, for pension related items, and OPEB related items.

**CITY OF LITTLEFIELD, TEXAS**

**NOTES TO FINANCIAL STATEMENTS**

**Interfund Activity**

Interfund activity results from loans, services provided, reimbursements, or transfers between funds. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures or expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers In and Transfers Out are netted and presented as a single "Transfers" line on the government-wide statement of activities. Similarly, interfund receivables and payables are netted and presented as a single "Interfund Balances" line of the government-wide statement of net position.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

**Pension**

For purposes of measuring the net pension asset/liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the Fiduciary Net Position of the Texas Municipal Retirement System (TMRS) and additions to/deductions from TMRS's Fiduciary Net Position have been determined on the same basis as they are reported by TMRS.

For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**OPEB**

The fiduciary net position has been determined using the flow of economic resources measurement focus and full accrual basis of accounting. This includes for purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources relating to other post-employment benefits, and OPEB expense. Benefit payments are recognized when due and payable in accordance with the benefit terms.

**CITY OF LITTLEFIELD, TEXAS**

**NOTES TO FINANCIAL STATEMENTS**

**Fund Balance**

Nonspendable - includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact. There were no amounts reported as Nonspendable at September 30, 2024.

Restricted - Constraints placed on the use of these resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors or other governments; or are imposed by law through constitutional provisions or enabling legislation.

Committed - includes amounts that can be used only for the specific purposes as established by the City Council's resolution. The City Council is the City's highest level of decision-making authority; and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the City's Council at the City Council's board meeting. As of September 30, 2024, the City had no committed fund balances.

Assigned - includes amounts that are constrained by the City Council, or by another city official or the finance division to which the City has delegated authority, that are to be used for specific purposes but are neither restricted nor committed.

Unassigned - includes amounts that have not been assigned to other funds or restricted, committed or assigned to a specific purpose within the General Fund.

**Compensated Absences**

The estimated current portion of the liability for vested sick leave and vacation benefits attributable to the City's governmental funds is recorded as an expenditure and liability in the Government-wide financial statements. The non-current amounts attributable to proprietary funds are charged to expense and a corresponding liability is recorded in the applicable funds.

**Note 2 – Deposits and Investments**

**Custodial Credit Risk for Deposits**

State law requires governmental entities to contract with financial institutions in which funds will be deposited to secure those deposits with insurance or pledged securities with a fair value equaling or exceeding the amount on deposit at the end of each business day. The pledged securities must be in the name of the governmental entity and held by the entity or its agent. Since the City complied with this law for the year ended September 30, 2024, it had no custodial credit risk for deposits.

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

**Compliance with the Public Funds Investment Act**

The City is required by Government Code Chapter 2256, *The Public Funds Investment Act*, to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, and (9) bid solicitation preferences for certificates of deposit.

The Public Funds Investment Act (the Act) requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the basic financial statements disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the City adhered to the requirements of the Act. Additionally, investment practices of the City were in accordance with local policies.

The City did not own any investments as of September 30, 2024.

**Credit Risk**

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. State law and City policy limit investments in local government investment pools to those rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service. As of September 30, 2024, the City had no investments.

**Custodial Credit Risk**

Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the City's name. The City's demand deposits at year end are entirely covered by FDIC insurance and pledged collateral held in the City's name by the City's agent.

**Concentration of Credit Risk**

The City's investment policy does not limit investments in any one issuer except that the investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and continuously investing a portion of the portfolio in readily available funds such as local government investment pools.

**Interest Rate Risk**

This is the risk that changes in interest rates and will adversely affect the fair value of an investment. At year end, the City was not exposed to interest rate risk.

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

Foreign Currency Risk

This risk relates to adverse effects on the fair value of an investment from changes in exchange rates. At year end the City was not exposed to foreign currency risk.

Note 3 – Receivables

The receivables detailed in the following table are reported net of allowances in the fund financial statements as of September 30, 2024:

	<u>Governmental Funds</u>	<u>Water and Sewer Fund</u>	<u>Total</u>
Receivables:			
Taxes	\$ 233,584	\$	\$ 233,584
Other	12,222		12,222
Accounts	<u>1,131,287</u>	<u>552,207</u>	<u>1,683,494</u>
Gross Receivables	\$ 1,377,093	\$ 552,207	\$ 1,929,300
Less: Allowance for Credit Loss	<u>(782,943)</u>	<u>(266,678)</u>	<u>(1,049,621)</u>
Net Total Receivables	<u>\$ 594,150</u>	<u>\$ 285,529</u>	<u>\$ 879,679</u>

Note 4 – Interfund Balances and Activity

Transfers to and from other funds:

<u>Transfers In</u>	<u>Transfers Out</u>	<u>Amount</u>	<u>Purpose</u>
Water and Sewer Fund	Governmental Funds	\$ 1,500,000	Budgeted Contributions
Net Transfers		<u>\$ 1,500,000</u>	

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

Note 5 - Capital Assets

Capital asset activity for the year ended September 30, 2024, was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Governmental Activities:				
Capital Assets Not Being Depreciated				
Land	\$ 1,095,310	\$ _____	\$ _____	\$ 1,095,310
Total Capital Assets Not Being Depreciated	<u>\$ 1,095,310</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,095,310</u>
Capital Assets Being Depreciated				
Buildings and Systems	\$ 11,456,608	\$ 11,500	\$ _____	\$ 11,468,108
Machinery and Equipment	8,073,822	847,792	151,049	8,770,565
Furniture and Equipment	222,393	_____	_____	222,393
Total Capital Assets Being Depreciated	<u>\$ 19,752,823</u>	<u>\$ 859,292</u>	<u>\$ 151,049</u>	<u>\$ 20,461,066</u>
Less Accumulated Depreciation for:				
Buildings and Systems	\$ 6,700,846	\$ 283,459	\$ _____	\$ 6,984,305
Machinery and Equipment	5,140,803	569,007	138,972	5,570,838
Furniture and Equipment	212,097	4,331	_____	216,428
Total Accumulated Depreciation	<u>\$ 12,053,746</u>	<u>\$ 856,797</u>	<u>\$ 138,972</u>	<u>\$ 12,771,571</u>
Total Capital Assets Being Depreciated, Net	<u>\$ 7,699,077</u>	<u>\$ 2,495</u>	<u>\$ 12,077</u>	<u>\$ 7,689,495</u>
Governmental Activities Capital Assets, Net	<u>\$ 8,794,387</u>	<u>\$ 2,495</u>	<u>\$ 12,077</u>	<u>\$ 8,784,805</u>

Depreciation was charged to governmental activities as follows:

Administrative	\$ 36,699
Police	46,717
Fire	78,659
Refuse	289,748
EMS	106,965
Licensing and Enforcement	7,659
Public Works	52,012
Parks and Recreation	238,338
Total Depreciation Charged to Governmental Activities	<u>\$ 856,797</u>

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
<b>Business-Type Activities:</b>				
<b>Capital Assets Not Being Depreciated</b>				
Land	\$ 325,933	\$	\$	\$ 325,933
Construction in Progress		84,553		84,553
<b>Total Capital Assets Not Being Depreciated</b>	<u>\$ 325,933</u>	<u>\$ 84,553</u>	<u>\$ 0</u>	<u>\$ 410,486</u>
<b>Capital Assets Being Depreciated:</b>				
Buildings and Systems	\$ 10,950,012	\$	\$ 75,000	\$ 10,875,012
Machinery and Equipment	5,250,389	298,406		5,548,795
Furniture and Equipment	150,657	8,760	5,545	153,872
<b>Total Capital Assets Being Depreciated</b>	<u>\$ 16,351,058</u>	<u>\$ 307,166</u>	<u>\$ 80,545</u>	<u>\$ 16,577,679</u>
<b>Less Accumulated Depreciation for:</b>				
Buildings and Systems	\$ 5,448,292	\$ 228,575	\$ 75,000	\$ 5,601,867
Machinery and Equipment	4,227,937	182,630		4,410,567
Furniture and Equipment	150,657		5,545	145,112
<b>Total Accumulated Depreciation</b>	<u>\$ 9,826,886</u>	<u>\$ 411,205</u>	<u>\$ 80,545</u>	<u>\$ 10,157,546</u>
<b>Total Capital Assets Being Depreciated, Net</b>	<u>\$ 6,524,172</u>	<u>\$ (104,039)</u>	<u>\$ 0</u>	<u>\$ 6,420,133</u>
<b>Business-Type Activities Capital Assets, Net</b>	<u>\$ 6,850,105</u>	<u>\$ (19,486)</u>	<u>\$ 0</u>	<u>\$ 6,830,619</u>
<b>Depreciation Expense</b>		<u>\$ 411,205</u>		

**Note 6 – Long-Term Obligations**

Long-term obligations include debt and other long-term liabilities. Changes in long-term obligations for the year ended September 30, 2024, are as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
<b>Governmental Activities:</b>					
Notes Payable	\$ 66,945	\$	\$ 66,945	\$ 0	\$
Bonds Payable	3,685,000		305,000	3,380,000	250,000
Closure/Postclosure Landfill	75,767	6,595		82,362	
Compensated Absences	107,513		11,133	96,380	
<b>Total Governmental Activities</b>	<u>\$ 3,935,225</u>	<u>\$ 6,595</u>	<u>\$ 383,078</u>	<u>\$ 3,558,742</u>	<u>\$ 250,000</u>
<b>Business-Type Activities:</b>					
Bonds Payable	\$ 485,000	\$ 4,570,000	\$ 120,000	\$ 4,935,000	\$ 295,000
Bond Premium, Net	0	288,911	6,657	282,254	
Compensated Absences	25,728		5,916	19,812	
<b>Total Business-Type Activities</b>	<u>\$ 510,728</u>	<u>\$ 4,858,911</u>	<u>\$ 132,573</u>	<u>\$ 5,237,066</u>	<u>\$ 295,000</u>

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

The funds typically used to liquidate other long-term liabilities in the past are as follows:

<u>Liability</u>	<u>Activity Type</u>	<u>Fund</u>
Compensated Absences	Governmental	General Fund
Compensated Absences	Business-Type	Enterprise Funds

The General Fund includes funds used to liquidate the liability for accrued landfill closure and post closure costs.

Debt service requirements on long-term debt at September 30, 2024, are as follows:

Year Ending September 30,	<u>Bonds Payable and Notes Payable</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 545,000	\$ 328,907	\$ 873,907
2026	610,000	263,633	873,633
2027	610,000	244,322	854,322
2028	515,000	223,384	738,384
2029	535,000	204,991	739,991
2030-2034	2,975,000	720,245	3,695,245
2035-2039	2,525,000	209,115	2,734,115
Totals	<u>\$ 8,315,000</u>	<u>\$ 2,194,597</u>	<u>\$ 10,509,597</u>

Interest expense incurred on long term debt during the year was \$157,321.

The City currently has the following debt outstanding:

Certificates of Obligation, Series 2006, which were originally issued for \$1,910,000 in 2006 and carry interest rates from 3.00% to 3.80%.

Certificates of Obligation, Series 2020, which were originally issued for \$4,335,000 in 2021 and carry an interest rate of 2.09%.

Certificates of Obligation, Series 2024, which were originally issued for \$4,570,000 in 2024 and carry interest rates from 4.00% to 5.00%.

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

**Note 7 – Employee Retirement Benefits**

**Texas Municipal Retirement System (TMRS)**

**Plan Description**

The City participates as one of 936 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System. TMRS is an agency created by the State of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the System with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401 (a) of the Internal Revenue Code. TMRS issues a publicly available annual comprehensive financial report (ACFR) that can be obtained at [www.tmr.com](http://www.tmr.com).

All eligible employees of the city are required to participate in TMRS.

**Benefits Provided**

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the city, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the city-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payments options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75.00% of the member's deposits and interest.

Currently the City has adopted the following provisions related to the pension plan:

	<u>December 31, 2023</u>
Employee Deposit Rate	5.00%
Matching Ratio (City to Employee)	2 to 1
Years Required for Vesting	5
Service Requirement Eligibility (Expressed as Age / Years of Service)	60/5,0/20
Updated Service Credit	100% Repeating Transfers
Annuity Increase (to Retirees)	70% of CPI Repeating

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

**Employees Covered by Benefit Terms**

At the December 31, 2023 valuation and measurement date, the following employees were covered by the benefit terms:

Inactive Employees or Beneficiaries Currently Receiving Benefits	49
Inactive Employees Entitled to but not Yet Receiving Benefits	71
Active Employees	<u>55</u>
Total Plan Employees	<u><u>175</u></u>

**Contributions**

The contribution rates for employees in TMRS are either 5.00%, 6.00%, or 7.00% of employee gross earnings, and the city matching percentages are either 100.00%, 150.00%, or 200.00%, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City were required to contribute 5.00% of their annual gross earnings during the fiscal year. The required contribution rates for the City were 6.48% and 6.45% in calendar years 2023 and 2024, respectively. The City's contribution to TMRS for the year ended September 30, 2024, was \$178,067 and was equal to the required contribution.

**Net Pension Liability**

The City's Net Pension Liability (NPL) was measured as of December 31, 2023, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

*Actuarial Assumptions*

Inflation	2.50% per year
Overall Payroll Growth	2.75% per year
Investment Rate of Return	6.75%, net of pension plan investment expense, including inflation

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

Salary increases are based on a service-related table. Mortality rates for active members are based on the PUB(10) mortality tables with 100% of the Public Safety table used for males and 100% of the General Employee table used for females. Mortality rates for healthy retirees and beneficiaries are based on the Gender-distinct 2019 Municipal Retirees of Texas mortality tables. The rates for actives, healthy retirees and beneficiaries are projected on a fully generational basis by the most recent Scale MP-2021 (with immediate convergence) to account for future mortality improvements. For disabled annuitants, the same mortality tables for healthy retirees is used with a 4-year set-forward for males and a 3-year set-forward for females. In addition, a 3.5% and 3.0% minimum mortality rate is applied, for males and females respectively, to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by the most recent Scale MP-2021 (with immediate convergence) to account for future mortality improvements subject to the floor.

The actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four-year period from December 31, 2014 to December 31, 2018. They were adopted in 2019 and first used in the December 31, 2019 actuarial valuation. The post-retirement mortality assumption for Annuity Purchase Rates (APRs) is based on the Mortality Experience Investigation Study covering 2014 through 2018 and dated December 31, 2019. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive).

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return (Arithmetic)</u>
Global Equity	35.00%	6.70%
Core Fixed Income	6.00%	4.70%
Non-Core Fixed Income	20.00%	8.00%
Other Public and Private Markets	12.00%	8.00%
Real Estate	12.00%	7.60%
Hedge Funds	5.00%	6.40%
Private Equity	10.00%	11.60%

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

**Discount Rate**

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

**Changes in Net Pension Liability**

	<u>Total Pension Liability</u>	<u>Plan Fiduciary Net Position</u>	<u>Net Pension Asset (Liability)</u>
Balance 12/31/2022	\$ 9,952,242	\$ 9,503,044	\$ (449,198)
Service Cost	304,756		(304,756)
Interest (on the Total Pension Liability)	668,566		(668,566)
Changes of Assumption	(110,328)		110,328
Difference Between Expected and Actual Experience	94,132		(94,132)
Contributions - Employer		171,723	171,723
Contributions - Employee		132,502	132,502
Net Investment Income		1,097,619	1,097,619
Benefit Payments	(399,864)	(399,864)	
Administrative Expense		(6,997)	(6,997)
Other		(48)	(48)
Balance 12/31/2023	<u>\$ 10,509,504</u>	<u>\$ 10,497,979</u>	<u>\$ (11,525)</u>

Sensitivity of the net pension liability to changes in the discount rate.

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75%) or 1-percentage-point higher (7.75%) than the current rate:

<u>1% Decrease</u>	<u>Current Rate Assumption</u>	<u>1% Increase</u>
\$ (1,479,910)	\$ (11,525)	\$ 1,183,251

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at [www.tmrs.com](http://www.tmrs.com).

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

Pension Expense, Deferred Outflows, and Deferred Inflows Related to Pensions

For the year ended September 30, 2024, the City recognized pension expense of \$72,079 and calculated as shown below:

Total Service Cost	\$	304,756
Interest on the Total Pension Liability		668,566
Employee Contributions (Reduction of Expense)		(132,502)
Projected Earnings on Plan Investments (Reduction of Expense)		(641,455)
Administrative Expense		6,997
Other Changes in Fiduciary Net Position		49
Recognition of Current Year Outflow (Inflow) of Resources-Liabilities		(75,424)
Recognition of Current Year Outflow (Inflow) of Resources-Assets		<u>(58,908)</u>
Total Pension Expense (Income)	\$	<u><u>72,079</u></u>

At September 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Pension Plan Adjustments</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 33,564	\$
Changes in Assumptions		68,851
Differences between projected and actual investment earnings	273,854	
Contributions Subsequent to the Measurement Date	<u>137,386</u>	
	\$ <u><u>444,804</u></u>	\$ <u><u>68,851</u></u>

\$137,386 of employer contribution deferral will be fully amortized in fiscal year 2024. Total amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Plan Year</u>	<u>Amortization of Deferred Outflows</u>
2024	\$ 41,679
2025	83,404
2026	204,716
2027	<u>(91,232)</u>
	\$ <u><u>238,567</u></u>

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

**Note 8 – Other Postemployment Benefits (TMRS)**

Texas Municipal Retirement System (TMRS) administers a defined benefit group-term life insurance plan known as the Supplemental Death Benefits Fund (SDBF). This is a voluntary program in which participating member cities may elect, by ordinance, to provide group-term life insurance coverage for their active members, including or not including retirees. The death benefit for active employees provides a lump-sum payment approximately equal to the employee’s annual salary (calculated based on the employee’s actual earnings, for the 12-month period preceding the month of death). The death benefit for retirees is considered an OPEB and is a fixed amount of \$7,500. As the SDBF covers both active and retiree participants, with no segregation of assets, the SDBF is considered to be an unfunded OPEB plan.

The member city contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF is to assure that adequate resources are available to meet all death benefit payments for the upcoming year. The intent is not to pre-fund retiree term life insurance during employees’ entire careers.

**Benefits Provided:**

The plan provides a \$7,500 post-retirement death benefit to beneficiaries of service retirees and disability retirees of employers that have elected participation in the SDBF. The OPEB benefit is a fixed \$7,500 lump-sum benefit and no future increases are assumed in the benefit amount.

The SDBF fund does not meet the requirements of a trust under Paragraph 4b of GASBS No. 75, as the assets of the SDBF can be used to pay active SDBF benefits which are not part of the OPEB plan. The contributions for retiree SDBF coverage are assigned to the OPEB plan under GASB 75 and are used to determine the benefit payments shown in the changes in the total OPEB liability.

Benefit terms are established under the TMRS Act. Participation in the retiree SDBF is optional and the employer may elect to opt out of (or opt into) coverage as of Jan. 1 each year. The City’s contribution rate for the retiree SDBF program is calculated annually on an actuarial basis, and is equal to the cost of providing a one-year death benefit equal to \$7,500.

**Employees Covered by Benefit Terms:**

At the December 31, 2023 valuation and measurement date, the following employees were covered by the benefit terms:

Inactive Employees or Beneficiaries Currently Receiving Benefits	29
Inactive Employees Entitled to but not Yet Receiving Benefits	14
Active Employees	55
Total Plan Employees	<u>98</u>

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

**Total OPEB Liability:**

The City's total OPEB liability of \$199,047 was measured as of December 31, 2023, and was determined by an actuarial valuation as of that date.

Balance as of December 31, 2022	\$	185,568
Changes for the year:		
Service Cost		8,215
Interest on Total OPEB Liability		7,532
Experience Differences		(4,820)
Effect of Assumptions Changes or Inputs		9,972
Benefit Payments		<u>(7,420)</u>
Balance as of December 31, 2023	\$	<u>199,047</u>

**Actuarial Assumptions:**

The total OPEB liability in the December 31, 2023 actuarial valuation was determined using the following actuarial assumptions:

Actuarial Cost Method	Entry Age Normal
Discount Rate	3.77% as of December 31, 2023 - Assumption Change
Inflation	2.50%
Salary Increases	3.60% to 11.85% including inflation
Administrative Expenses	All administrative expenses are paid through the Pension Trust and accounted for under reporting requirements of GASB Statement No. 68.
Mortality rates – Service Retirees	2019 Municipal Retirees of Texas Mortality Tables. Male rates are multiplied by 103% and female rates are multiplied by 105%. The rates are projected on a fully generational basis by the most recent Scale MP-2021 (with immediate convergence).
Mortality rates – Disabled Retirees	2019 Municipal Retirees of Texas Mortality Tables with a 4 year set forward for males and a 3 year set forward for females. In addition, a 3.5% and 3% minimum mortality rate will be applied to reflect the impairment for younger members who become disabled for males and females, respectively. The rates are projected on a fully generational basis by the most recent Scale MP-2021 (with immediate convergence) to account for future mortality improvements subject to the floor.

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

The TMRS SDBF is treated as unfunded OPEB plan because the SDBF trust covers both actives and retirees and the assets are not segregated for these groups. Under GASBS No. 75 (paragraph 155), the discount rate for an unfunded OPEB plan should be based on 20-year tax-exempt AA or higher Municipal Bonds. Therefore, a discount rate of 3.77% based on the Fidelity Index's "20-Year Municipal GO AA Index" rate as of December 31, 2023.

Annuity Purchase Rates:

Annuity purchase rates are used to determine the amount of the monthly benefit at the time of retirement for both healthy and disabled annuitants, the annuity purchase rates (APRs) for 2014 are based on the UP-1984 Table with an age setback of two years for retirees and an age setback of eight years for beneficiaries. Beginning in 2027, the APRs will be based on a unisex blend of the RP-2000 Combined Healthy Mortality Tables with Blue Collar Adjustment for males and females with both male and female rates multiplied by 107.5% and projected on a fully generational basis with scale BB. For members, a unisex blend of 70% of the males table and 30% of the female table is used, while 30% of the male table and 70% of the female table is used for beneficiaries. From 2015 through 2026, the fully generational APRs will be phased into.

Experience Studies:

Actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four year period from December 31, 2014 to December 31, 2018. They were adopted in 2019 and first used in the December 31, 2019 actuarial valuation. For determining the amount of the monthly benefit at the time of retirement for both healthy and disabled annuitants, the APRs until 2027 are based on a mortality study performed in 2019. TMRS uses the experience studies as a basis for determining assumptions, except where required to be treated different by GASB 75.

Changes in the Total OPEB Liability:

Changes of assumptions or other inputs reflect a change in the discount rate from 2023 to 2024.

There were no changes of benefit terms that affected measurement during the measurement period.

Sensitivity Analysis:

The following presents the Total OPEB Liability of the employer, calculated using the discount rate of 3.77%, as well as what the Total OPEB Liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.77%) or 1 percentage point higher (4.77%) than the current rate. Note that the healthcare cost trend rate does not affect the Total OPEB Liability, so sensitivity to the healthcare cost trend rate is not shown.

	1% Decrease in Discount Rate (2.77%)	Discount Rate (3.77%)	1% Increase in Discount Rate (4.77%)
Total OPEB Liability	\$ <u>235,336</u>	\$ <u>199,047</u>	\$ <u>170,428</u>

CITY OF LITTLEFIELD, TEXAS

NOTES TO FINANCIAL STATEMENTS

OPEB Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEB:

For the year ended September 30, 2024, the City recognized OPEB expense of \$2,339.

At September 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Employer Contribution Deferral	\$ 2,823	\$
Experience Differences		9,342
Changes in Assumptions		<u>34,146</u>
	<u>\$ 2,823</u>	<u>\$ 43,488</u>

Amounts currently reported as deferred outflows of resources and deferred inflows of resources related to OPEB benefits will be recognized in OPEB expense as follows:

<u>Plan Year</u>	<u>Amortization of Deferred Resources</u>
2024	\$ (18,314)
2025	(19,297)
2026	(6,377)
2027	500
2028	0
Thereafter	<u>0</u>
	<u>\$ (43,488)</u>

Note 9 – Contingencies and Litigation

Contingencies

The City participates in grant programs which are governed by various regulations and rules of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the City has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable may be impaired. In the opinion of the City, there are no significant contingent liabilities relating to the compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying basic financial statements for such contingencies.

**CITY OF LITTLEFIELD, TEXAS**

**NOTES TO FINANCIAL STATEMENTS**

**Note 10 – Closure and Post Closure Care**

State and federal laws and regulations require the City to place a final cover on its City of Littlefield Municipal Solid Waste Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although closure and postclosure care costs will be paid only near or after the date that the landfill stops accepting waste, the City reports a portion of these closure and postclosure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date.

The \$82,362 reported as landfill closure and postclosure care liability as of September 30, 2024, represents the cumulative amount reported to date based on the use of 23% of the estimated capacity of the landfill. The City will recognize the remaining estimated cost of closure and postclosure of \$277,742 as the remaining estimated capacity is filled. These amounts are based on what it would cost to perform all closure and postclosure care in 2024. Actual cost may be higher due to inflation, changes in technology, or changes in regulations.

**REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS  
TEXAS MUNICIPAL RETIREMENT SYSTEM  
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

**REQUIRED SUPPLEMENTARY INFORMATION**

	12/31/2014	12/31/2015	12/31/2016	12/31/2017	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023
	Total Pension Liability									
Service Cost	\$ 184,328	\$ 230,612	\$ 230,269	\$ 240,820	\$ 252,541	\$ 268,928	\$ 277,169	\$ 285,308	\$ 290,897	\$ 304,756
Interest	472,991	503,147	517,311	547,395	567,142	583,430	600,758	621,572	644,444	668,566
Benefit Payments	(348,455)	(337,368)	(291,176)	(318,847)	(482,984)	(352,137)	(374,594)	(349,635)	(573,603)	(399,864)
Changes in Assumptions		(1,534)				(12,126)				(110,328)
Differences between Expected and Actual Experience	93,249	58,267	(2,145)	(100,615)	(169,018)	(224,268)	(211,526)	(109,214)	(98,170)	94,132
<b>Net Change</b>	<b>\$ 402,113</b>	<b>\$ 453,124</b>	<b>\$ 454,259</b>	<b>\$ 368,753</b>	<b>\$ 167,681</b>	<b>\$ 263,827</b>	<b>\$ 291,807</b>	<b>\$ 448,031</b>	<b>\$ 263,568</b>	<b>\$ 557,262</b>
Beginning Balance	6,839,079	7,241,192	7,694,316	8,148,575	8,517,328	8,685,009	8,948,836	9,240,643	9,688,674	9,952,242
Ending Balance	<u>\$ 7,241,192</u>	<u>\$ 7,694,316</u>	<u>\$ 8,148,575</u>	<u>\$ 8,517,328</u>	<u>\$ 8,685,009</u>	<u>\$ 8,948,836</u>	<u>\$ 9,240,643</u>	<u>\$ 9,688,674</u>	<u>\$ 9,952,242</u>	<u>\$ 10,509,504</u>
	Fiduciary Net Position									
Employee Contributions	\$ 102,161	\$ 104,919	\$ 101,173	\$ 106,652	\$ 111,350	\$ 117,129	\$ 121,886	\$ 125,026	\$ 126,571	\$ 132,502
Employer Contributions	199,809	203,056	184,134	202,425	215,794	216,687	217,689	197,290	177,707	171,723
Net Investment Income	360,871	9,765	445,436	973,744	(238,995)	1,171,329	661,791	1,217,909	(768,342)	1,097,619
Benefit Payments	(348,455)	(337,368)	(291,176)	(318,847)	(482,984)	(352,137)	(374,594)	(349,635)	(573,603)	(399,864)
Administration Expenses	(3,768)	(5,948)	(5,032)	(5,047)	(4,622)	(6,627)	(4,289)	(5,643)	(6,657)	(6,997)
Other	(310)	(294)	(271)	(256)	(242)	(199)	(167)	38	7,944	(48)
<b>Net Change</b>	<b>\$ 310,308</b>	<b>\$ (25,870)</b>	<b>\$ 434,264</b>	<b>\$ 958,671</b>	<b>\$ (399,699)</b>	<b>\$ 1,146,182</b>	<b>\$ 622,316</b>	<b>\$ 1,184,985</b>	<b>\$ (1,036,380)</b>	<b>\$ 994,935</b>
Beginning Balance	6,308,267	6,618,575	6,592,705	7,026,969	7,985,640	7,585,941	8,732,123	9,354,439	10,539,424	9,503,044
Ending Balance	<u>\$ 6,618,575</u>	<u>\$ 6,592,705</u>	<u>\$ 7,026,969</u>	<u>\$ 7,985,640</u>	<u>\$ 7,585,941</u>	<u>\$ 8,732,123</u>	<u>\$ 9,354,439</u>	<u>\$ 10,539,424</u>	<u>\$ 9,503,044</u>	<u>\$ 10,497,979</u>
Net Pension Liability (Asset)	<u>\$ 622,617</u>	<u>\$ 1,101,611</u>	<u>\$ 1,121,606</u>	<u>\$ 531,688</u>	<u>\$ 1,099,068</u>	<u>\$ 216,713</u>	<u>\$ (113,796)</u>	<u>\$ (850,750)</u>	<u>\$ 449,198</u>	<u>\$ 11,525</u>
Fiduciary Net Position as a Percentage of Total Pension Liability (Asset)	91.40%	85.68%	86.24%	93.76%	87.35%	97.58%	101.23%	108.78%	95.49%	99.89%
Covered Payroll	\$ 2,043,228	\$ 2,098,377	\$ 2,023,455	\$ 2,133,041	\$ 2,226,993	\$ 2,342,580	\$ 2,437,724	\$ 2,500,510	\$ 2,529,543	\$ 2,650,049
Net Pension Liability (Asset) as a Percentage of Covered Payroll	30.47%	52.50%	55.43%	24.93%	49.35%	9.25%	-4.67%	-34.02%	17.76%	0.43%

The accompanying notes are an integral part of this statement.

**SCHEDULE OF EMPLOYER CONTRIBUTIONS  
TEXAS MUNICIPAL RETIREMENT SYSTEM  
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

**REQUIRED SUPPLEMENTARY INFORMATION**

	<u>9/30/2015</u>	<u>9/30/2016</u>	<u>9/30/2017</u>	<u>9/30/2018</u>	<u>9/30/2019</u>	<u>9/30/2020</u>	<u>9/30/2021</u>	<u>9/30/2022</u>	<u>9/30/2023</u>	<u>9/30/2024</u>
Actuarially Determined Contribution	\$ 210,788	\$ 187,758	\$ 196,404	\$ 213,403	\$ 225,636	\$ 216,727	\$ 202,264	\$ 179,822	\$ 172,613	\$ 178,067
Actual Contributions	<u>210,788</u>	<u>187,758</u>	<u>196,404</u>	<u>213,403</u>	<u>225,636</u>	<u>216,727</u>	<u>202,264</u>	<u>179,822</u>	<u>172,613</u>	<u>178,067</u>
Contribution Deficiency (Excess)	<u>\$ 0</u>									
Covered Payroll	\$ 2,114,861	\$ 2,028,967	\$ 2,092,686	\$ 2,217,516	\$ 2,410,195	\$ 2,407,443	\$ 2,487,809	\$ 2,488,789	\$ 2,614,426	\$ 2,757,810
Contributions as a Percentage of Covered Payroll	9.97%	9.25%	9.39%	9.62%	9.36%	9.00%	8.13%	7.23%	6.60%	6.46%

The accompanying notes are an integral part of this statement.

**SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY AND RELATED RATIOS  
TEXAS MUNICIPAL RETIREMENT SYSTEM  
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

**REQUIRED SUPPLEMENTARY INFORMATION**

	<u>12/31/2017</u>	<u>12/31/2018</u>	<u>12/31/2019</u>	<u>12/31/2020</u>	<u>12/31/2021</u>	<u>12/31/2022</u>	<u>12/31/2023</u>
	Total OPEB Liability						
Service Cost	\$ 7,252	\$ 8,463	\$ 8,199	\$ 10,726	\$ 13,503	\$ 14,924	\$ 8,215
Interest	6,337	6,400	7,253	6,316	5,131	4,813	7,532
Differences between Expected and Actual Experience		1,865	(14,527)	(18,112)	(15,023)	3,313	(4,820)
Benefit Payments	(1,920)	(2,227)	(2,343)	(2,681)	(7,001)	(6,830)	(7,420)
Changes in Assumptions	13,560	(12,158)	34,522	31,368	7,630	(88,177)	9,972
<b>Net Change</b>	\$ 25,229	\$ 2,343	\$ 33,104	\$ 27,617	\$ 4,240	\$ (71,957)	\$ 13,479
Beginning Balance	<u>164,992</u>	<u>190,221</u>	<u>192,564</u>	<u>225,668</u>	<u>253,285</u>	<u>257,525</u>	<u>185,568</u>
Ending Balance	\$ <u>190,221</u>	\$ <u>192,564</u>	\$ <u>225,668</u>	\$ <u>253,285</u>	\$ <u>257,525</u>	\$ <u>185,568</u>	\$ <u>199,047</u>
<b>Total OPEB Liability</b>	\$ <u>190,221</u>	\$ <u>192,564</u>	\$ <u>225,668</u>	\$ <u>253,285</u>	\$ <u>257,525</u>	\$ <u>185,568</u>	\$ <u>199,047</u>
Covered Payroll	\$ 2,133,041	\$ 2,226,993	\$ 2,342,580	\$ 2,437,724	\$ 2,500,510	\$ 2,529,543	\$ 2,650,049
Total OPEB Liability as a Percentage of Covered Payroll	8.92%	8.65%	9.63%	10.39%	10.30%	7.34%	7.51%

Note: Only seven years of GASB 75 data available as of 12/31/2023. The remaining three years of data will be built on a go forward basis.

Notes to RSI:

1. This plan does not have assets accumulated in a trust that meets the criteria in GASBS No. 75.
2. Changes in Assumptions are due to updating discount rate based on the requirements of GASBS No. 75.

The accompanying notes are an integral part of this statement.

CITY OF LITTLEFIELD, TEXAS

EXHIBIT B-4

GENERAL FUND  
BUDGETARY COMPARISON SCHEDULE  
FOR THE YEAR ENDED SEPTEMBER 30, 2024

REQUIRED SUPPLEMENTARY INFORMATION - BUDGETARY BASIS (UNAUDITED)

	Original	Final	Actual	Variance with Final Budget Positive (Negative)
Revenue:				
Taxes:				
Property Taxes and Related Fees	\$ 1,345,200	\$ 1,345,200	\$ 1,406,060	\$ 60,860
Sales and Use Taxes	700,000	700,000	681,697	(18,303)
Gross Receipts Business Tax	344,000	344,000	390,421	46,421
Motel Occupancy Taxes	34,500	34,500	98,431	63,931
Licenses and Permits	100	100	1,075	975
Intergovernmental Revenue and Grants	328,666	328,666	85,635	(243,031)
Charges for Services	1,788,200	2,088,200	1,953,526	(134,674)
Fines and Fees	86,700	86,700	78,377	(8,323)
Investment Earnings	152,000	417,000	637,980	220,980
Contributions and Donations	122,850	122,850	76,333	(46,517)
Other Revenue	182,900	207,900	264,170	56,270
Total Revenues	<u>\$ 5,085,116</u>	<u>\$ 5,675,116</u>	<u>\$ 5,673,705</u>	<u>\$ (1,411)</u>
Expenditures:				
Current:				
Legislative	\$ 75,735	\$ 75,735	\$ 17,528	\$ 58,207
Administrative	273,165	276,965	255,486	21,479
Police	1,240,256	1,270,256	1,174,701	95,555
Fire	675,733	709,749	668,980	40,769
Refuse	434,270	599,270	560,127	39,143
Shared Costs	687,224	716,224	684,451	31,773
Fleet	58,496	58,496	52,153	6,343
EMS	1,019,827	1,019,827	888,422	131,405
Dispatch	233,616	233,616	223,166	10,450
Economic Development	97,850	97,850	86,304	11,546
Licensing and Enforcement	242,273	242,273	212,150	30,123
Emergency Management	27,994	27,994	21,013	6,981
Residential Collection	255,955	255,955	256,320	(365)
Public Works	1,352,623	1,367,623	1,227,460	140,163
Municipal Court	110,705	110,705	93,705	17,000
Aquatics/Pool	156,750	156,750	140,253	16,497
Debt Service:				
Principal	378,830	378,830	371,945	6,885
Interest Expense and Related Fees			77,507	(77,507)
Total Expenditures	<u>\$ 7,321,302</u>	<u>\$ 7,598,118</u>	<u>\$ 7,011,671</u>	<u>\$ 586,447</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ (2,236,186)</u>	<u>\$ (1,923,002)</u>	<u>\$ (1,337,966)</u>	<u>\$ 585,036</u>
Other Financing Sources (Uses):				
Transfers In (Out)	\$ 1,974,403	\$ 1,974,403	\$ 1,474,403	\$ (500,000)
Proceeds from the Sale of Capital Assets	16,000	16,000	260,460	244,460
Total Other Financing Sources	<u>\$ 1,990,403</u>	<u>\$ 1,990,403</u>	<u>\$ 1,734,863</u>	<u>\$ (255,540)</u>
Net Change in Fund Balances	\$ (245,783)	\$ 67,401	\$ 396,897	<u>\$ 329,496</u>
Fund Balances - Beginning	<u>5,359,094</u>	<u>5,359,094</u>	<u>5,359,094</u>	
Fund Balances - Ending	<u>\$ 5,113,311</u>	<u>\$ 5,426,495</u>	<u>\$ 5,755,991</u>	

The accompanying notes are an integral part of this statement.

**CITY OF LITTLEFIELD, TEXAS**

**TEXAS MUNICIPAL RETIREMENT SYSTEM PENSION PLAN  
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**

**Valuation Date:**

Notes Actuarially determined contribution rates are calculated as of December 31, and become effective in January, 13 months later.

**Methods and Assumptions Used to Determine Contribution Rates:**

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	N/A
Asset Valuation Method	10 Year smoothed market; 12% soft corridor
Inflation	2.50%
Salary Increases	3.60% to 11.85% including inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2023 valuation pursuant to an experience study of the period 2019 - 2022
Mortality	Post-retirement: 2019 Municipal Retirees of Texas Mortality Tables. Male rates are multiplied by 103% and female rates are multiplied by 105%. The rates are projected on a fully generational basis by the most recent Scale MP-2021. Pre-retirement: PUB(10) mortality tables, with 110% of the Public Safety table used for males and 100% of the General Employee table used for females. The rates are projected on a fully generational basis by the most recent Scale MP-2021.

**Other Information:**

Changes in Assumptions: There were no assumption changes during the year.

Benefits Changes: There were no benefit changes during the year.

**CITY OF LITTLEFIELD, TEXAS**

**GENERAL FUND BUDGETARY COMPARISON SCHEDULE  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
SEPTEMBER 30, 2024**

**BUDGETARY DATA**

The following procedures are followed in establishing the budgetary data reflected in the basic financial statements:

- a. Prior to the beginning of the fiscal year, the City prepares a budget for the next succeeding fiscal year. The operating budget includes proposed expenditures and the means of financing them.
- b. A meeting of the City Council is then called for the purpose of adopting the proposed budget. At least 10 days public notice of the meeting must have been given.
- c. Prior to the start of the fiscal year, the budget is legally enacted through passage of a resolution by the City Council.

Once a budget is approved, it can be amended only by approval of a majority of the members of the City Council. As required by law, such amendments are made before the fact, are reflected in the official minutes of the City Council and are not made after fiscal year end. The legal level of control is at the department level. During the year, the budget was amended as necessary. All budget appropriations lapse at year end.

The budget is presented on a basis consistent with accounting principles generally accepted in the United States of America (GAAP).

**COMBINING STATEMENTS  
AS SUPPLEMENTARY INFORMATION**

CITY OF LITTLEFIELD, TEXAS

EXHIBIT C-1

COMBINING BALANCE SHEET  
NONMAJOR SPECIAL GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2024

	Special Revenue				Total Nonmajor Governmental Funds (See Exhibit A-3)
	Narcotics Fund	Parks and Recreation Fund	Blight Elimination Fund	Airport Fund	
<b>Assets:</b>					
Cash and Cash Equivalents	\$ 6,350	\$ 124,374	\$ 56,457	\$	\$ 187,181
Accounts Receivable (Net)		7,155		5,067	12,222
<b>Total Assets</b>	<b>\$ 6,350</b>	<b>\$ 131,529</b>	<b>\$ 56,457</b>	<b>\$ 5,067</b>	<b>\$ 199,403</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities:</b>					
Accounts Payable	\$	\$	\$ 135	\$ 78,113	\$ 78,248
Wages Payable				180	180
<b>Total Liabilities</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 135</b>	<b>\$ 78,293</b>	<b>\$ 78,428</b>
<b>Restricted for:</b>					
Enabling Legislation	\$ 6,350	\$	\$ 56,322	\$	\$ 62,672
Assigned		131,529		(73,226)	58,303
<b>Total Fund Balances</b>	<b>\$ 6,350</b>	<b>\$ 131,529</b>	<b>\$ 56,322</b>	<b>\$ (73,226)</b>	<b>\$ 120,975</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 6,350</b>	<b>\$ 131,529</b>	<b>\$ 56,457</b>	<b>\$ 5,067</b>	<b>\$ 199,403</b>

CITY OF LITTLEFIELD, TEXAS

EXHIBIT C-2

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2024

Special Revenue

	Special Revenue				Total Nonmajor Governmental Funds (See Exhibit A-5)
	Narcotics Fund	Parks and Recreation Fund	Blight Elimination Fund	Airport Fund	
Revenue:					
Charges for Services	\$	\$ 45,648	\$	\$	\$ 45,648
Rents and Royalties				39,696	39,696
Other Revenue	5,339				5,339
Total Revenue	\$ 5,339	\$ 45,648	\$ 0	\$ 39,696	\$ 90,683
Expenditures:					
Current					
Police Department	\$ 1,563	\$	\$	\$	\$ 1,563
Blight Elimination			27,885		27,885
Airport				127,130	127,130
Total Expenditures	\$ 1,563	\$ 0	\$ 27,885	\$ 127,130	\$ 156,578
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 3,776	\$ 45,648	\$ (27,885)	\$ (87,434)	\$ (65,895)
Other Financing Sources (Uses):					
Transfers In (Out)	\$	\$	\$	\$ 49,687	\$ 49,687
Proceeds from the Sale of Capital Assets			16,250		16,250
Total Other Financing Sources (Uses)	\$ 0	\$ 0	\$ 16,250	\$ 49,687	\$ 65,937
Net Change in Fund Balances	\$ 3,776	\$ 45,648	\$ (11,635)	\$ (37,747)	\$ 42
Fund Balances - Beginning	\$ 2,574	\$ 85,881	\$ 67,957	\$ (35,479)	\$ 120,933
Fund Balances - Ending	\$ 6,350	\$ 131,529	\$ 56,322	\$ (73,226)	\$ 120,975

**OVERALL COMPLIANCE AND INTERNAL CONTROL SECTION**

**BOLINGER, SEGARS, GILBERT & MOSS, L.L.P.**

CERTIFIED PUBLIC ACCOUNTANTS

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LUBBOCK, TEXAS 79423-1954

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

City Council  
City of Littlefield, Texas  
Littlefield, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of City of Littlefield, Texas (the City), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 19, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

However, material weaknesses and significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Bolinger, Segars, Gilbert & Moss LLP*

Certified Public Accountants

Lubbock, Texas

December 19, 2024