

## NOTICE OF REGULAR LEDC A MEETING

The Littlefield Economic Development Corporation Type A met at 12:00p.m. on January 28, 2022 at the Chamber of Commerce Office, 601 E. 4th St. for the purpose of considering all matters and related incidents to the City of Littlefield.

Present: Joel Griffith, President                      Lori Zinn, Vice President  
          Gary Jones, Treasurer(absent)            Bryan Gregory (absent)  
          Graham Henley                                    Justin Balderas, Executive Director  
Mayor Eric Turpen, City Manager Mitch Grant, City Secretary Janine Butler

1. Call to order

President Joel Griffith called the meeting to order at 12:04p.m.

2. Invocation

Vice President Lori Zinn led the invocation.

3. Pledge of Allegiance

Graham Henley led the pledge.

4. Public Comments of All Agenda Items

No one requested to comment.

5. Consider and Approve Minutes of November 16<sup>th</sup>, 2021 Meeting.

Lori Zinn made the motion to approve the minutes. Graham Henley made the second motion. The motion passed unanimously.

6. Consider and Approve Financial Report.

Executive Director Justin Balderas presented the financial report. December's ending balance was \$1,034,130.34. December's sales tax was \$33,447.81.

7. Consider and Approve Directors' Reports.

Executive Director Justin Balderas presented information on:

- Received and paid invoices for well transmission line, Utilities Director had to speak to Bo Simon regarding price.
- Meeting with City Manager and Larry Valdez regarding T-Hangers and Runway realignment
- Reviewed Civic Plus contract information \$35,480 total investment
- Signed agreement with DeLynn Butler to perform a webpage design with a \$6,000 Cap
- Airport realignment conference call, set to meet again in early February
- High Ground Annual Conference in Amarillo, toured the new Texas Tech University School of Veterinary Medicine campus.
- Site visit with Prospect Business & Mayor Turpen showed them possible sites most favorable being ICT HOLDINGS 21.51 Acres Lot and a 4 plus acres lot. The company is considering Littlefield they manufacture 2, 3, and 4-yard dumpsters.
- Speaking with a Tire Service station from Hereford about a possible station here
- Spoke to Helen Pacione Director of Real Estate Braum's Inc. Currently, they are focusing on other parts of the country, but they do hope to get to Littlefield in the future. She asked me to reach out to her in 6 months to discuss it further.
- Meeting regarding Audit of Webpage, DeLynn will be working on data & statistics, and site selection tabs first.
- Spoke to Jana Jay with Government Capital Corp to inform her we are still working on the details for the T-Hanger project.

No action needed.

8. Discuss and Update Construction of T-Hanger Facilities

We are waiting for PSC to prepare the bid package ready so we can go out to bid and get actual project costs.

9. Discuss and Update Project Burning Wood

Ken Stidam presented information regarding Wood Shed business development and production of wholesale fire wood sales including 2-5 employees.

10. Discuss and Update Business Park Hwy 385

Executive Director Justin Balderas stated it is difficult to sell or develop business property without infrastructure in place. To facilitate potential new businesses and develop the Hwy 385 Business Park, public infrastructure with city easements are a LEDC A option for funding or assisting. Several potential businesses have been interested but the costs of water, wastewater, streets, etc. is cost prohibitive.

11. Discuss and Update LEDC A Website

DeLynn Butler has been updating the LEDC A website and some examples were provided.

12. Adjourn

Graham Henley made the motion to adjourn. Lori Zinn made the second motion. The motion passed unanimously. President Joel Griffith adjourned the meeting at 1:06p.m.

  
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President Joel Griffith

Attest:  
  
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City Secretary