

REGULAR CITY COUNCIL MEETING

The governing body of the CITY OF LITTLEFIELD, TEXAS will meet at 7:00 p.m. the 28th day of June, 2016 at the City Council Chambers, 525 Phelps Avenue, for the purpose of considering all matters and related incidents to the City of Littlefield.

Present: Eric Turpen, Mayor Johnny Williamson, Mayor Pro Tempore, District 4
Lottie Spencer, District 1 Michael Rangel, District 2
Rene Duran, District 3

City Manager Mitch Grant; Treasurer Andrew Eisenwine; City Secretary Janine Butler

Audience: 15 (staff 8)

1. Call to order

Mayor Eric Turpen called the meeting to order at 7:00p.m.

2. Invocation

Mayor Turpen led the invocation.

3. Pledge of Allegiance

Mayor Pro tem Johnny Williamson led the pledge.

Mayor Turpen changed order

6. Conduct Public Hearing regarding an ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LITTLEFIELD, TEXAS: REZONING A 5.2 ACRE TRACT IN THE VICINITY OF W.1ST STREET AND N. SUNSET AVE., LITTLEFIELD TEXAS, FROM AGRICULTURAL TO AGRICULTURAL WITH SPECIAL USE DISTRICT OVERLAID TO ALLOW A MANUFACTURED HOME; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE and hear Planning & Zoning Commission recommendation.

Mayor Turpen closed the regular meeting for a public hearing at 7:03p.m.

Mayor Turpen closed the public hearing and reopened the regular meeting at 7:05p.m. after a few comments. President James Esty, Planning & Zoning Commission President, stated the commission recommended approval of the request at their meeting after a public hearing on June 28, 2016 at 6:00p.m.

7. Consider and Approve ORDINANCE NO. 2016-0628-1 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LITTLEFIELD, TEXAS: REZONING A 5.2 ACRE TRACT IN THE VICINITY OF W.1ST STREET AND N. SUNSET AVE., LITTLEFIELD TEXAS, FROM AGRICULTURAL TO AGRICULTURAL WITH SPECIAL USE DISTRICT OVERLAID TO ALLOW A MANUFACTURED HOME; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

The motion to approve the read ordinance was made by Mayor Pro tempore. The second motion was made by Council member Michael Rangel; the motion passed unanimously.

8. Consider and Approve ORDINANCE NO. 2016-0628-2 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LITTLEFIELD, TEXAS: AMENDING THE

LITTLEFIELD MUNICIPAL CODE, CHAPTER 14, ZONING, ARTICLES 15, 16, AND 19 TO ALLOW MANUFACTURED HOUSING AS A PERMITTED USE IN SINGLE FAMILY RESIDENTIAL-2 DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

The motion to approve the read ordinance was made by Council member Lottie Spencer; the second motion was made by Mayor Pro tempore Johnny Williamson; the motion passed collectively.

4. Hear Report from Bond Counsel and Municipal Advisor (GKB) Regarding Financing Options and Timeline of Taxable Debt Refunding for Commitment Facility. Mark Valenzuela with George K Baum, Inc. was present to explain recommendations for financing options for debt refunding for Texas Civil Commitment Center-Bill Clayton Facility. There would be no extension of original maturity. This would convert from Tax free to taxable due to contract with Correct Care LLC.

5. Consider Direction and Approve Financing Option for the Taxable Refunding Debt Issuance of the Civil Commitment Facility Debt. Council member Michael Rangel authorized the Mayor, City Manager and Treasurer to proceed with Financing Option 3 as presented by Mark Valenzuela. Mayor Pro tempore Johnny Williamson made the second motion. The motion passed universally.

9. Consider and Approve Minutes from the June 7th meeting. The motion to approve was made by Mayor Pro tempore Johnny Williamson. The second motion was made by Council member Michael Rangel. The motion passed unanimously.

10. Consider and Approve monthly departmental reports: Municipal Court; Police Dept., Animal Control and Code Enforcement; Fire Dept.; EMS; Landfill; Water, Wastewater, Streets and Parks; Monthly Financial Reports; Investment Analysis; Littlefield Economic Development Corporations reports. The motion to approve was made by Council member Lottie Spencer; the second motion to approve was made by Council member Michael Rangel; the motion passed undisputedly.

12. Consider and Approve Date for Board Training. Slater Elza with Underwood Law, LLC. Has presented training for city councils and other boards and this has been recommended. July 26 is recommended with an alternate of July 21. July 27 was discussed as budget session and July 28 is regular City Council meeting. Staff will contact Slater Elza to confirm dates.

13. Consider and Approve sale of Asphalt Distributor. City Manager recommends sale of Asphalt Distributor. This would should be done by contractor. There could be serious Worker's Compensation claims. Mayor recommends researching possible dump truck bed to chassis and sale of distributor bed. Also, suggestions are to trade-in for other piece of equipment for other vehicles or equipment.

14. Consider and Approve request from SPAG for Interlocal Grant Management Agreement.

City Manager Mitch Grant explained the grant requires the City match of \$34,000 cash and \$10,000 in-kind. Texas Department of Agriculture was asked if there could be modifications to grant for example: repair aggregate broken areas, handicap ramps, drainage covers, solar street lights, and some curb and gutter. City Manager recommends approving the Agreement or decline the grant. Council member Lottie Spencer recuses herself from the vote due to being on a SPAG board. Council member Michael Rangel made the motion to approve the agreement. The second motion was made by Council member Rene Duran. The motion passed with 4 votes aye and one abstained.

15. Consider and Approve Decommission of Non Direction Beacon for Municipal Airport

The motion to approve was made by Council member Michael Rangel to decommission the Non Direction Beacon. The second motion was made by Council member Lottie Spencer. The motion passed unanimously.

16. Consider and Approve Removal of Lottie Spencer from the Planning and Zoning Board.

The motion to remove Lottie Spencer from Planning & Zoning was made by Council member Michael Rangel. The second motion was made by Council member Rene Duran and the motion passed unanimously.

17. Consider and Approve Appointment of Member to Replace Vacant Planning and Zoning Board Position Due to Election of Lottie Spencer to City Council.

Mayor Eric Turpen made the motion to appoint Casey Duran, currently an alternate, to Planning & Zoning Commission. The second motion was made Council member Michael Rangel. The motion passed unanimously.

There were no new names suggested for replacement alternate.

18. Consider and Approve Direction to City Manager Regarding Street Closure Process.

Mayor Eric Turpen made the motion to authorize the City Manager to approve street closure requests with an appeal to City Council. The second motion was made by Mayor Pro tempore Johnny Williamson. The motion passed unanimously.

22. Discuss and consider approval of authorization of Mayor to sign Irrevocable Standby Letter of Credit with ~~Prosperity Bank~~(correction) Aimbank for landfill closure costs permit.

The motion to approve authorization of Mayor to sign Irrevocable Standby Letter of Credit with Aimbank for landfill closure costs permit was made by Council member Lottie Spencer. The second motion was by Council member Michael Rangel. The motion passed unanimously.

Mayor Eric Turpen recused himself and left the dais.

20. Executive Session Regarding Real Property (*Texas Government Code Section 551.072 Deliberations about Real Property*)

Mayor Pro tempore Johnny Williamson closed the regular session for an executive session at 8:16p.m.

Mayor Pro tempore Johnny Williamson closed the executive session and reopened the regular session at 8:31p.m.

21. Consider and Approve Action Regarding Real Property

Council member Michael Rangel made the motion to authorize the City Manager to negotiate sale of property to Continental Dairy and present amount of sale of property to next City Council meeting. The second motion was made by Council member Lottie Spencer. The vote passed with 4 ayes and 1 abstained.

19. Preliminary Budget Presented to City Council with Budget Workshop.

The rough draft of budget was present as required by City Charter. The staff requests capital expenses. Five-year goal setting is needed.

11. Presentation of 2nd Quarter Financials for Fiscal Year 2015-2016.

Treasurer Andrew Eisenwine presents the second quarter financial report. He discussed sales tax, water revenue, and thanks to department heads for good control of budgets was expressed.

23. Adjourn.

Mayor Eric Turpen adjourned the meeting at 9:04p.m.

Mayor Eric Turpen

Attest:

Janine Butler, City Secretary