

NOTICE OF REGULAR CITY COUNCIL MEETING

The governing body of the CITY OF LITTLEFIELD, TEXAS met at 6:00 p.m. the 27th day of June 2017 at the City Council Chambers, 525 Phelps Avenue, to consider all matters and related incidents to the City of Littlefield.

Present: Eric Turpen, Mayor
Michael Rangel, District 2
Johnny Williamson, District 4

Lottie Spencer, Mayor Pro tempore, District 1
Rene Duran, District 3

City Manager Mitch Grant, City Secretary Janine Butler, Treasurer Andrew Eisenwine

Audience: 13 (9 staff)

1. Call to order

Mayor Turpen called the meeting to order at 6:06p.m.

2. Invocation

Mayor Eric Turpen led the invocation.

3. Pledge of Allegiance

Council member Johnny Williamson led the pledge.

4. Citizen Comments

No citizens requested to make comments.

5. Introduction of new City Employees

Dave Smith is the newest employee with the Police Dept.

6. Consider and Approve Minutes from the May 23rd and June 8th Meetings

The motion to approve was made by Mayor Pro tempore Lottie Spencer. Council member Johnny Williamson made the second motion. The motion passed unanimously.

7. Consider and Approve Monthly Departmental Reports: Police Dept.; Fire Dept.; EMS; Code Enforcement; Animal Control; Landfill; Water/Wastewater; Streets and Parks; Municipal Court; Monthly Financial Reports; Sales Tax Collection; Property Tax Collection reports; LEDC A and B and Parks Advisory Committee minutes, if Boards met

Council member Michael Rangel made the motion to approve the monthly reports. Council member Rene Duran made the second motion. The motion passed unanimously.

8. Consider and Approve Personnel Policies

The motion to approve was made by Mayor Eric Turpen. Council member Johnny Williamson made the second motion. The motion passed unanimously.

9. Consider and Approve City Manager's Appointment of Lt. John Carrasco as Interim Police Chief

Mayor Eric Turpen made the motion to approve Lt. John Carrasco as Interim Police Chief. Council member Michael Rangel made the second motion. The motion passed unanimously.

10. Consider and Approve Street Closure of E. Waylon Jennings Blvd. from LFD Drive to Hall Ave (Hwy 385), Hall Ave. from E. Waylon Jennings to E. 16th Street to Lamb County Ag Center for Parade for Celebrate Littlefield Festival on July 15, 2017

Council member Johnny Williamson made the motion to approve these street closures. Council member Michael Rangel made the second motion. The motion passed unanimously.

11. Consider and Approval of Appointment of LEDC A Directors for 3 Year Term

Mayor Eric Turpen made the motion to approve removing Joel Griffith from LEDC B and appointment him to LEDC A and reappoint Pat Demel for a second term. Council member Johnny Williamson made the second motion. The motion passed unanimously.

12. Consider and Approval of Appointment of LEDC B Directors for 2 Year Term

Mayor Pro tempore Lottie Spencer made the motion to appoint Lance Parker and Candy Seth to replace the vacancies. Council member Michael Rangel made the second motion. The motion passed unanimously.

13. Public Hearing: Regarding Zoning Change Request from C-1 Commercial- Office, Light Retail, Neighborhood Services to C-2 Commercial-General for 701 W. 3rd St.
14. Consider and Approve Ordinance No 2017-0627 Zoning Change Request from C-1 Commercial-Office, Light Retail, Neighborhood Services to C-2 Commercial-General for 701 W. 3rd St. and Amend the Zoning Map and Recommend to City Council Zoning Change and Amendment of Zoning Map

No quorum for Planning & Zoning Commission for recommendation. No action taken.

15. Presentation Substandard Structure: 801 W. 3rd St.

City Manager Mitch Grant and Code Enforcement Jeremy Ybarra presented this substandard structure, pictures and documentation regarding state contacting possible owners.

16. Public Hearing: Substandard Structure 801 W. 3rd St.

Mayor Turpen closed the regular session and opened a public hearing at 6:37p.m.

Mayor Turpen closed the public hearing and reopened the regular session at 6:38 p.m. No citizens were present regarding this structure.

17. Consider and Approve Resolution Ordering Repair, Demolition or Removal of Substandard Structure at 801 W. 3rd St.

Mayor Eric Turpen made the motion to approve resolution ordering demolition of 801 W. 3rd St. Council member Johnny Williamson made the second motion. The motion passed unanimously.

18. Consider and Approve Contract Termination with Utility Services for Tank & Tower Maintenance.

Mayor Eric Turpen made the motion to authorize City Manager and Legal Counsel to make 2016 payment and terminate contract. Council member Michael Rangel made the second motion. The motion passed unanimously.

19. Consider and Approve A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LITTLEFIELD, TEXAS ESTABLISHING RULES FOR ACTIVITIES RELATED TO CONSTRUCTION AND LEASES AT THE TAYLOR BROWN MUNICIPAL AIRPORT

The motion to approve was made by Council member Johnny Williamson. The second motion was made by Mayor Pro tempore Lottie Spencer. The motion passed unanimously.

20. Consider and Approve Lease Renewal for Caprock Soaring Club

Mayor Turpen made the motion to approve the new lease for \$400 monthly for 3 years and a 3 year option and to include unpaid rent and at end of 3 years a CPI increase x 3 for additional 3 years of lease. The second motion was made by Council member Michael Rangel. The motion passed unanimously.

21. Consider and Approve Goals for Municipal Airport

A list has been presented with proposed goals including rotating beacon, wifi, courtesy car and self serve of A V gas. The motion to approve was made by Mayor Eric Turpen. The second motion was made by Council member Johnny Williamson. The motion passed unanimously.

Order changed per Mayor Turpen

22. Consider and Approve Step & Grade for City Employees

23. Progress Report Repair Track Loader

24. Executive Session: Regarding Annual City Manager Evaluation

Mayor Turpen closed the regular session at 7:27p.m. and opened an executive closed session. The executive session was closed at 7:58p.m. and reopened the regular session. No action taken.

25. Consider Action Regarding Annual City Manager Evaluation

No action taken.

22. Consider and approve Step & Grade for City Employees

No action taken

23. Progress Report Repair Track Loader
Progress is being made on repair.

26. Adjourn
Motion made to adjourn by Council member Johnny Williamson. The second motion was made by Mayor Pro tempore Lottie Spencer. The motion passed unanimously.
The meeting was adjourned at 8:20p.m.



Mayor Eric Turpen

Attest: 

City Secretary

