

REGULAR CITY COUNCIL MEETING

The governing body of the CITY OF LITTLEFIELD, TEXAS will meet at **6:00 p.m. the 28th day of November 2017** at the City Council Chambers, 525 Phelps Avenue, to consider all matters and related incidents to the City of Littlefield.

Present: Eric Turpen, Mayor Lottie Spencer, Mayor Pro tempore, District 1
 Michael Rangel, District 2 Rene Duran, District 3
 Johnny Williamson, District 4

City Manager Mitch Grant, City Secretary Janine Butler, Treasurer Andrew Eisenwine
Audience: 13 (11 staff)

1. Call to order

Mayor Eric Turpen called the meeting to order at 6:00p.m.

2. Invocation

Mayor Turpen led the invocation.

3. Pledge of Allegiance

Council Member Johnny Williamson led the pledge.

4. Citizen Comments

No one requested comments

5. Introduction of New City Employees

Nathaniel Herrera in Water Production, Brian Lawler and Steven Farley in Police Dept. were present and introduced by their Dept. Heads.

6. Consider and Approve Minutes from the October 24th Meeting

The motion to approve the minutes was made by Council Member Johnny Williamson. The second motion was made by Mayor Pro tempore Lottie Spencer. The motion passed unanimously.

7. Consider and Approve Monthly Departmental Reports: Police Dept.; Fire Dept.; EMS; Code Enforcement; Animal Control; Landfill; Water/Wastewater; Streets and Parks; Municipal Court; Monthly Financial Reports; Sales Tax Collection; Property Tax Collection reports; LEDC A and B and Parks Advisory Committee minutes, if Boards met

The motion to approve the monthly reports was made by Council Member Michael Rangel. The second motion was made by Council Member Johnny Williamson. The motion passed unanimously.

Mayor Pro tempore Lottie Spencer left the room at 6:06p.m. due to her membership on SPAG Board

8. Consider and Approve Execution of Interlocal Agreement with South Plains Association of Governments to Provide Administration Services for Texas Department of Agriculture CDBG Grant
Lauren Rodriguez with SPAG was present to present the information regarding this grant and answer any questions. The motion to approve the Interlocal Agreement was made by Mayor Eric Turpen. The second motion was made by Council Member Johnny Williamson. The motion passed unanimously.

Mayor Pro tempore Lottie Spencer reentered the room at 6:09p.m.

9. Consider and Approve Adoption of Signatory Resolution Authorizing the Listed Positions to Sign Documentation Pertaining to the Texas Community Development Grant-Wastewater Grant-Waste Water Grant

The motion to approve was made by Mayor Eric Turpen. The second motion was made by Council Member Michael Rangel. The motion passed unanimously.

10. Consider and Approve Appointment of Labor Standards Officer for Texas Department of Agriculture Community Development Block Grant-Waste Water Grant

The motion to approve Lauren Rodriguez as Labor Standards Officer was made by Mayor Eric Turpen. The second motion was made by Council Member Michael Rangel. The motion passed unanimously.

11. Consider and Approve Designation of Civil Rights Officer for the Texas Department of Agriculture CDBG Grant-Waste Water Grant

The motion to approve Janine Butler as Civil Rights Officer was made by Mayor Eric Turpen. The second motion was made by Mayor Pro tempore Lottie Spencer. The motion passed unanimously.

12. Consider and Approve Adoption of the Civil Rights Resolution for the Texas Department of Agriculture CDBG Grant-Waste Water Grant

The motion to approve was made by Mayor Eric Turpen. The second motion was made by Council Member Johnny Williamson. The motion passed unanimously.

13. Consider and Approve Demolition of Trust Properties at 1006 W 9th St. and 144 Thompson St.

The motion to approve demolition was made Council Member Michael Rangel. The second motion was made by Council Member Johnny Williamson. The motion passed unanimously.

14. Consider and Approve Resolution Creating an Airport Fund

The motion to approve the creation of Airport Fund was made by Mayor Eric Turpen. The second motion was made by Mayor Pro tempore Lottie Spencer. The motion passed unanimously.

15. Consider and Approve Resolution Creating a Blight Elimination Fund

The motion to approve the creation of Blight Elimination Fund was made by Mayor Eric Turpen. The second motion was made by Council Member Johnny Williamson. The motion passed unanimously.

16. Consider and Approve A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LITTLEFIELD, TEXAS, AUTHORIZING STAFF TO REQUEST GRANT FUNDING FROM THE TEXAS DEPARTMENT OF TRANSPORTATION FOR ROUTINE AIRPORT MAINTENANCE AND AUTHORIZING THE CITY MANAGER TO ACCEPT AND EXECUTE ALL DOCUMENTS RELATED TO THE GRANT

The motion to approve was made by Mayor Eric Turpen. The second motion was made by Council Member Johnny Williamson. The motion passed unanimously.

17. Consider and Approve LEDC A up to \$65 ,000 Funding For Airport Game Fence Grant Match

The motion to approve was made by Council Member Michael Rangel. The second motion was made by Mayor Pro tempore Lottie Spencer. The motion passed unanimously.

18. Consider and Approve Bids for Littlefield Taylor Brown Airport Game Fence Project

The motion to approve the J4 bid of \$106,339.00 as lowest bid received was made by Mayor Eric Turpen. The second motion was made by Council Member Johnny Williamson. The motion passed unanimously.

19. Consider and Approve Bids for Texas Civil Commitment Center-BCF Door Locks

The motion to approve the only bid received was made by Council Member Johnny Williamson. The second motion was made by Mayor Pro tempore Lottie Spencer. The motion passed unanimously.

20. Consider and Approve Directives Regarding Sanitation Equipment Repairs

After some discussion, Mayor Turpen suggested leasing a piece of equipment for a month. During that time, Derek Hill and City Manager Mitch Grant would research if possible to sell older, broken down piece of equipment and possibly purchase or lease a newer piece of equipment. A meeting would be scheduled in the next week to make a decision regarding the equipment.

21. Consider and Approve Civic Plus Proposal for Web Design and Hosting

The motion to approve was made by Mayor Eric Turpen for new website and portal page. The second motion was made by Council Member Johnny Williamson. The motion passed unanimously.

22. Adjourn

Mayor Eric Turpen adjourned the meeting at 7:05p.m.

Mayor Eric Turpen

City Secretary